



Fixed Price Award Residual Balance Transfer Form

Reminder: Please review the terms and conditions of the sponsored award before completing this form and refer to the [Guidance on Fixed Price Sponsored Awards](#). All required approvals must be obtained before transfer can be made.

Information

Date: _____

Principal Investigator: _____

Account # (33 digits): _____

Part of Accounts, if any: _____

Prime Sponsor/Sponsor: _____

Award Period: _____

Project Title: _____

Status

Award Amount: \$ _____

Payments Received: \$ _____

Cumulative Expenses: \$ _____

Unexpended Balance: \$ _____

Accrued Interest Balance: \$ _____

Accounting Close-Out Summary

Please provide a detailed explanation for balance(s) that is $\geq 25\%$ of the total award amount and/or \geq \$100k.

Transfer Coding

Transfer indirect cost and/or administrative fees to School

Account #: _____ **Amount: \$** _____

Transfer remaining unexpended balance to Departmental Unrestricted

Account #: _____ **Amount: \$** _____

Approval

PI represents that all terms and deliverables of the award have been met and all applicable charges have been applied to the award and do not include other project costs.

Date: _____

OSP Research Finance Manager Signature

Print Name

Date: _____

Principal Investigator Signature

Print Name

Date: _____

Designated School Representative Signature

Print Name

Date: _____

[If required] Local/Unit Signature

Print Name